

RUNCO RENTALS/FCA PROPERTIES  
1073 Philadelphia Street \* Indiana, PA15701  
724.349.0152

**MAINTENANCE REQUEST**

**DATE** \_\_\_\_\_

**PROPERTY ADDRESS/APT #** \_\_\_\_\_

**TENANTS NAME** \_\_\_\_\_

**CELL PHONE #** \_\_\_\_\_

**PERMISSION TO ENTER DUE TO OCCUPANTS ABSENCE**

**CIRCLE ONE:        YES                    NO**

**WE UNDERSTAND THAT WORK WILL BE DONE FROM  
9 AM TO 3 PM UNLESS IT IS AN EMERGENCY.**

**WORK REQUESTED: (GIVE SPECIFIC DETAILS)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOUR SIGNATURE:** \_\_\_\_\_

**REQUEST:        ACCEPTED                    DENIED                    OTHER**

**DISCRIPTION OTHER:**

**DATE WORK COMPLETED** \_\_\_\_\_

**WORKMAN'S SIGNATURE** \_\_\_\_\_